Email Configuration Guide

Blackberry running OS version 6

April 5, 2011

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Introduction

This guide explains how to configure your Blackberry to access your email account.

This tutorial was created using a Blackberry 9780 smartphone 3G running OS version 6.0. If you are using different hardware or a different OS version, these instructions may differ.

The domain example.com is used throughout this guide as a substitute for your domain name. If your domain is johnsmith.com, use johnsmith.com in place of example.com.
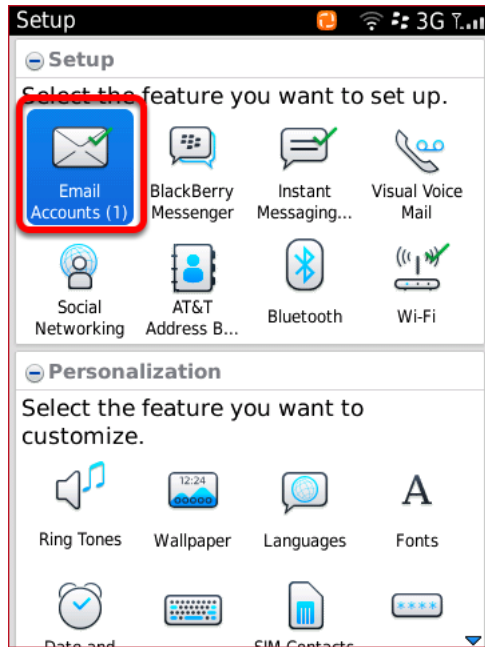
Configuration of your device

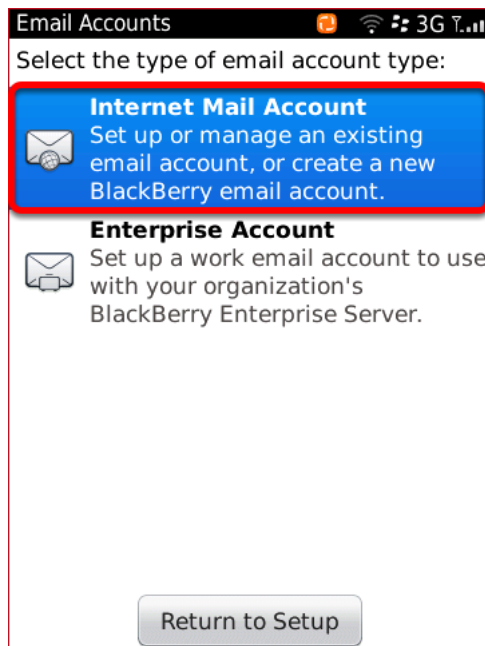The steps below can be used to set up hover email on your Blackberry.
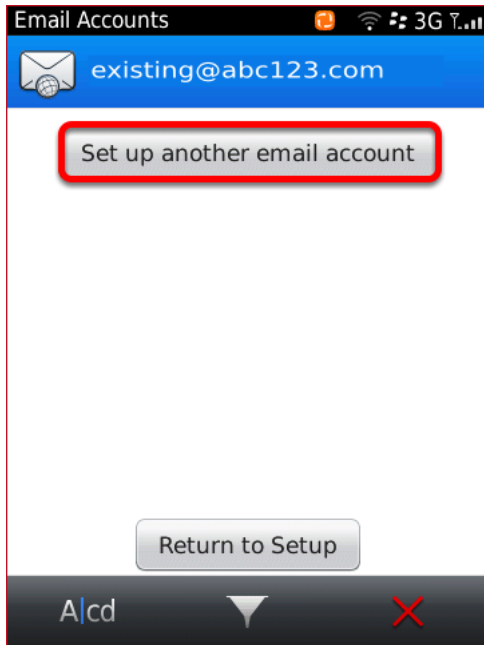
Beginning the Account Setup
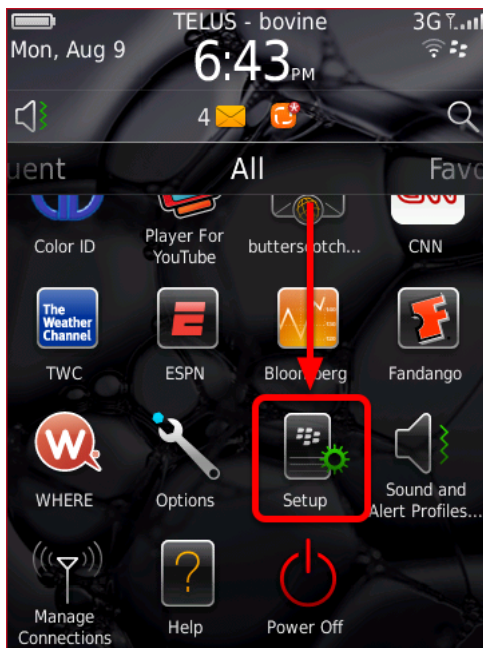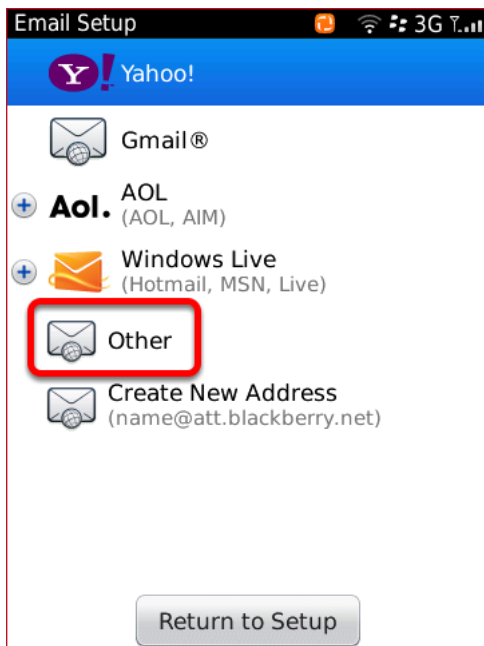
From your home screen, scroll down and tap **Setup**.

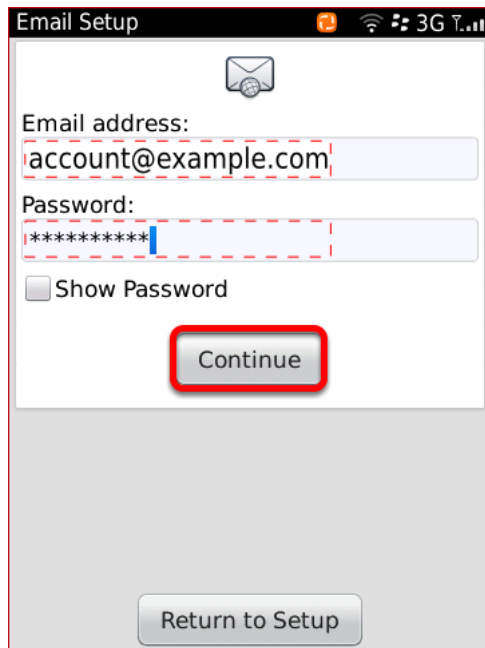Tap **Email Accounts**.

Tap **Internet Mail Account**.

If you are shown this screen, tap **Set up another email account.** You will not see this screen if you do not have existing email accounts configured on your Blackberry.

Tap **Other**.

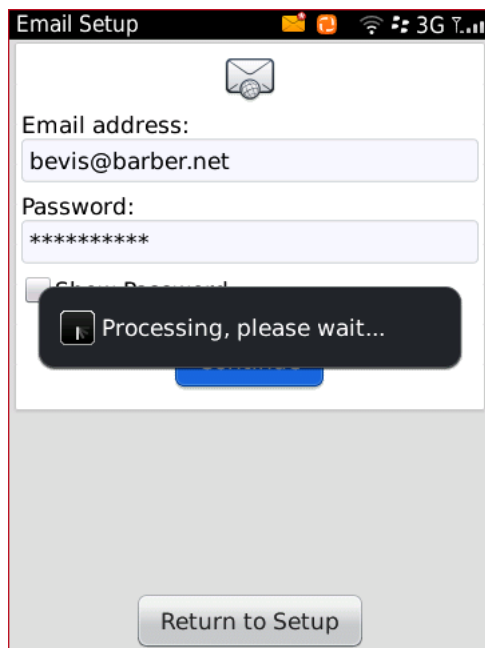## Entering the Email Account Details

Enter your email address and password, then tap **Continue**.

A processing message will be displayed on your screen.
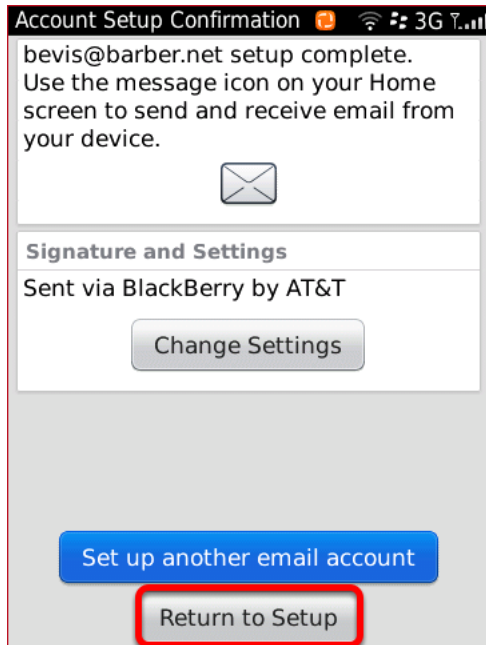
Tap **Change Settings**.

Click on **Return to Setup** to complete the setup process.